



Joining the Same Page Caregiving App

1. Setting up the Circle
 - a. Open the app and click 'I'm New Here' to enter your email, receive a login code and get started in the app.
 - b. Invite the Care Recipient
 - i. Care Recipient (or healthcare surrogate) must consent to have their health information entered into the app before any health information can be entered.
 - c. Start entering Care Recipient's information
 - i. Preferred name, Needs, Preferences (favorite foods, shows, hobbies, routines), Medications, Appointments, To-Do's, Allergies, Providers, Emergency Contact, Upload important documents (insurance card, Medical POA)
 - d. Invite others into the circle
 - i. Enter their email, assign role, and hit Send Invite
 - e. Enter any External Contacts who have offered to help
2. New Circle member
 - a. Receive invitation in your email to be in the Care Circle
 - b. Accept invitation
 - c. Enter 6 digit authentication code that is sent to email address
 - d. Acknowledge reading the Terms & Privacy statements
 - e. Complete Availability Survey and hit Save
 - f. Add your phone number
3. Signing in after you have created an account
 - a. Enter your email
 - b. You will be emailed a 6 digit authentication code, enter that code to get back into the app.